**Scott County Kids
Early Childhood Iowa
Meeting Minutes**

**Meeting Date:** December 2nd, 2014

**In Attendance:** Mary Drees, Marc Engels, Larry Barker, Chris Skaala, Linda Greenlee and Rich Clewell

**Excused:** Mary Dubert, Rep. Cindy Winckler, Shirleen Martin, Jay Sommers and Scott Cauwels

**Absent:**  Pastor Rogers Kirk

**Guests:** Donna Moritz; Bi-State, Kendra Schaapveld; LSI, Tera Weets; Bright Beginnings/Universal Assessment, Mary Jo Huddleston; CCR&R,

**Staff:** Diane Martens, Jesse Mumm

**Call to Order:** Barker called the meeting to order at 11:39a.m. Introductions were made.

**Approval of Minutes for November :** Approval of the November 4th, 2014 minutes will be added to the January meeting agenda.

**Approval of revised Minutes for September 2nd, 2014:** Martens explained that there was a typo in the September meeting minutes, the cost of CPR First Aid from the Red Cross was recorded as $100 in the minutes but $110 was discussed in the meeting. Marten talked to Moritz regarding this as the contract with Red Cross was set to begin. Moritz advised having revised minutes approved.
Approval for the revised September 2nd, 2014 minutes will be added to the January meeting agenda.

**Old Business**

 **Fiscal Issues**

 **FY15 Expenditures**Moritz referred to the Early Childhood expenditures noting October being 33% through the fiscal year and Early Childhood funds are 23% spent. Moritz continued with the State School Ready funds, noting they are 33% through the year and 29% spent. Total funds are 33% through the year and are 27% spent with a remaining balance of $843,246.06.

**New Business**

**Presentation: Kendra Schaapveld-Lutheran Services in Iowa; MIECHV Parent Pals**Schaapveld provided the board with handouts on the Parent Pals program. Schaapveld provided background on Parent Pals. Schaapveld mentioned that initial screenings are done one-on-one with families in a conversational approach rather than a cut and pasted form to fill out. Referrals are done by an agency or family. 10-15% of referrals are self-referrals. Schaapveld also mentioned that this program has a lot of support in congress.

**Report out of meeting with Muscatine**

Meeting notes where sent out with the agenda for this meeting. November 24th, 2014 Barker, Engels, Martens and Mumm met with board members of the Muscatine Early Childhood Iowa Board. The Muscatine Board sent letters requesting a meeting to discuss the possibility of merger to all of the counties contiguous to Muscatine; Scott is the first meeting they have had. The Cedar/Jones ECI area has said they are willing to meet with them. This meeting has not yet been scheduled. If Muscatine would like to proceed with discussion of the possibility of merger, more information of their fiscal situation would be requested for review. Greenlee requested a list of the Muscatine Board Members.

**Early Childhood Coordinating Council**The next meeting is scheduled in February

**Committee Reports**

 **Contracts Management** **Committee Report**

The Growth Fund Program is finalizing the number of centers committing to participating for what is anticipated to be three years. There may be a reduced number of centers participating which would mean the amount of funding contracted would need to be reduced.
AIM4Excellence only has four participants. The contract amount is currently $35,810 for ten participants. Martens is getting clarification on the revised budget from Villa Montessori. It is anticipated the new contract amount will be approximately $15,010.00. In total this would increase uncommitted funds by $35,000. Marten is planning to contact Friendly House to see if they would be able to use more funding for scholarships.

 **Outcomes**

 **Committee Report**

Quarterly Reports from programs are included. This is the new format. The color of the report corresponds to the color of the line on the expenditure sheet. Martens has few programs to follow up with for clarifying information. Martens requested that the board members take time to review the reports and this will be added to the January Agenda for further discussion.

 **Nominations**

 **Committee Report**

Martens sent an email to board members on November 19th, 2014 encouraging recruitment of additional board members. The applications for board membership, job description and link to Tool LL were included. The bylaws state the board will consist of 15 members. With the addition of Carolyn Scheibe last month the board now has 14 members. In January Martin will be going off the board as they will be the end of her second term.

 **Election of Officers**

This will be added to the January meeting agenda.

 **Public Awareness**

 **Committee Report**

The committee met with Twin State on November 25th, 2014. The committee was pleased with the new design of the website. Twin State will be moving forward to entering content.

The Public Awareness Committee met with Twin State. Improvements to the website are moving forward.

**Fund Development**

 **Grants**

None
**State Early Childhood Iowa**

 **State ECI Board Meeting: 11/7/2014 Report from Martens**

Martens attended the meeting held at the capitol. In place of advocating for additional funds the committee spoke of public awareness is the importance of early childhood.

 **State ECI Coordinator Meeting: 12/3/2014**

Martens will be attending this meeting tomorrow in Des Moines.

**Legislative Updates**

None
**Other**

The FY 14 Audit has been completed. The report was received from Gabelmann and Associates, P.C. and was very good and will be added to the January agenda.

**Public Input**

Martens reported that letters of intent for the Home Visitation RFP were due on November 24th, 2014. One letter was received from Genesis. Proposals are due January 15th, 2015.

Weets reported that on Thanksgiving Day there was a very nice article on Bright Beginnings in the QC Times.
**Next Meeting**Next Meeting: January 6th, 2015

The meeting was adjourned at 12:50p.m.