**Scott County Kids
Early Childhood Iowa
Meeting Minutes**

**Meeting Date:** November 4, 2014

**In Attendance:** Mary Drees, Marc Engels, Larry Barker, Rep. Cindy Winckler, Chris Skaala, Jay Sommers, Scott Cauwels and Carolyn Scheibe (voted in).

**Excused:** Mary Dubert, Rich Clewell, Shirleen Martin, Jay Sommers and Linda Greenlee

**Absent:**  Pastor Rogers Kirk

**Guests:** Donna Moritz; Bi-State

**Staff:** Diane Martens

**Call to Order:** Barker called the meeting to order at 11:35a.m. Introductions were made.

**Approval of Minutes for October 7, 2014:** Skaala made a motion to approve the October 7, 2014 minutes, seconded by Flack. All aye votes, motion carried.

**Old Business**

 **Fiscal Issues**

 **FY15 Expenditures**Moritz referred to the Early Childhood expenditures noting September being 25% through the fiscal year and Early Childhood funds are 16% spent. Moritz continued with the State School Ready funds, noting they are 25% through the year and 21% spent. Moritz explained the format change to the board. The new format is to allow more monitoring back to the annual report by color coding contracts according to how they are tracked for the annual report. Martens noted the quarterly reports that programs submit will be printed on corresponding colors for the December meeting. Barker thanked the Outcomes Committee for their efforts.

**New Business**

**Presentation**Angie Kendall, Child Abuse Council, addressed the board. Kendall provided background on the Adverse Childhood Effects (ACEs) as well as Trauma Informed Care (TIC). Kendall mentioned the Iowa website also has a lot of good information <http://www.iowaaces360.org> Kendall talked of the great attendance at the October 25th ACE’s and TIC professional development, thanking the board and noting how great it was that SCKECI provided implementation materials that participants were able to take with them the same day.

**Early Childhood Coordinating Council**The last meeting was held October 29th, 2014. The next meeting will be February 25, 2015.

 **Committee Reports
 Contracts Management** **Bright Beginnings Universal Assessment**

**Protective Factors Survey**

The Bright Beginning contract needs to be amended to include that Universal Assessment must administer the Protective Factors Survey and capture that data in the REDCap system. The program is currently already administering the survey. Winckler noted that although this survey is what is required by the state, it does not seem to be a good fit for this service.

**Family Team Meeting Certification**
Martens explained that Mary Drees has been in contact to say that DHS will not be providing the Family Team Meeting (FTM) Certification training to local areas. Tera Weets (supervisor for Bright Beginnings Universal Assessment) has also been in contact with Martens, Weets has explained that in addition to sending staff out of town for training, all staff must go through the coaching mentoring process before they can become certified in FTM. At this time there are no coaches or mentors in this area.

Winckler made a motion, seconded by Drees to amend the Bright Beginnings Universal Assessment contract to include that the Protective Factors Survey must be administered and the data included in the REDCap system and that staff do not have to be certified in Family Team Meetings. All aye votes, motion carried.

**REDCaps Report**

Martens reported that the state emailed the REDCaps FY14 reports. The report for PACT was not included. Martens has emailed the state requesting the report. Martens met with Alyssa Acton from Parenting Inside Out and Tera Weets from the Bright Beginnings program on October 28th. Martens will be emailing the state ECI technical assistance staff for clarification on some of the information.

**CPR/1st Aid**

Martens spoke to Mary Lou Falk from American Red Cross letting her know of the board’s decision not to modify the contract; if the Red Cross would be willing to accept the contract as it is then we would proceed. Falked called Martens explaining that the Red Cross would accept the contract but would need an addendum to explain their insurance. Martens emailed the addendum to Mary Thee for review. Thee responded that the addendum looks fine.
Winckler made a motion, seconded by Engels to accept the addendum and move forward with the contract. All aye votes, motion carried.

**TIC/ACEs Early Childhood Training 10/25/14**

Discussed during presentation from Angie Kendall.

 **Outcomes**

The Outcomes Committee has a meeting scheduled for November 6th to review the first quarter reports that were due November 1st. This is the first time for contractors to use the new format.

 **Nominations**

Martens and Greenlee interviewed Carolyn Scheibe for board membership. Greenlee is not able to attend today’s meeting but is recommending Scheibe for membership.
Cauwels made the motion to approve Scheibe for board membership, seconded by Engels, all aye votes, motion carried.

 **Public Awareness**

The Public Awareness Committee met with Twin State. Improvements to the website are moving forward.
 **State Early Childhood Iowa**

* + 1. State ECI Board Meeting: scheduled for 11/7/14
		Clewell will be out of town. Martens is planning to attend.
		2. Regional ECI Coordinator Meeting: 10/31/14

Martens did not attend the 10/31/14 meeting. No members of the State ECI staff were going to be in attendance.

Martens did attend a meeting regarding the placement of ECI called by the Child and Family Policy Center.

Wagler described the Director of the Dept. of Managements reaction to the advocacy committee’s suggestion to advocate for allowable growth a “knee-jerk” reaction. And moving ECI is not how DOM would want to spend their time this legislative session.
Because DOM is the analytic arm of the Governor’s Office advocating for increased funding would not be welcome.

Wagler stated the Governor’s Office says ECI will receive more funding in the next legislative session.

After Wagler left the meeting the concern of not advocating for funding was discussed. The consensus was to explore options of new homes for ECI.

A number of possible Departments were discussed as possible places for ECI to be housed. Having ECI become a part of a 501 c3 was also discussed.
There was no clear lead on where ECI should be housed. Sheila Hansen explained the ECI Stakeholder has a committee that is writing a “White Paper” on what are the components of a strong Early Childhood System and the description of what a supportive ‘place’ for ECI would be.

Sheila Hansen wrapped up the meeting asking what coordinators would like to have her lobby for in the next legislative session. Hansen plans to send a Survey Monkey asking local areas to rank the following topics for advocacy:

* Flexibility (funding and programmatic)
* Placement of ECI Office
* Remove Levels of Excellence, go back to redesignation type system
* Restore Funding
* Focus 0-3
* Increase Administrative funds from 3% to 5%
* Remove fiscal assessment requirement

Hansen said she would hope to send the survey to local ECI areas the beginning of next week and would like the responses back mid-November. Martens suggested the board review and rank the topics today since the next board meeting is December 2nd.

In review the board was in consensus to move Focus on 0-3 to the bottom of the list.

* + 1. State ECI Coordinator Meeting: Scheduled for 12/3/14

 **Legislative Updates**

Winckler met with the Director of Education to explore ECI being under their umbrella.
 **Public Input** none

 **Other**

**Muscatine Early Childhood Iowa request for meeting regarding merger**

A letter from Early Childhood Iowa Muscatine County was received October 31, 2014. The board was in consensus that Barker and Martens should meet as requested to gather more information.

Skaala moved to adjourn the meeting at 12:56p.m. seconded by Engels. All Ayes, motion carried.

Next meeting: January 6, 2014